

# CariSECURE Meeting Minutes

Date: October 4<sup>th</sup>, 2019

Time: 1:00pm

Location: In-Person/Virtual Meeting

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**Meeting Chair:** Mr. Ugo Blanco, UNDP Deputy Resident Representative for Barbados and the OECS **Type of meeting:** 5<sup>th</sup> CariSECURE Board Meeting

Mr. Jairo Acuña - Alfaro  
Team Leader, Governance  
Regional Centre for Latin  
America and the Caribbean  
UNDP

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**Attendees:**

- Mr. Ugo Blanco, UNDP Deputy Resident Representative, UNDP Barbados and the OECS (Chair)
- Mr. Jairo Acuna-Alfaro, Team Leader, Regional Centre for Latin America and the Caribbean (Co-Chair)
- Mr. Paolo Del Mistro, Team Leader, CariSECURE
- Mr. Oswald Alleyne, Deputy Team Leader, CariSECURE
- Ms. Shekita Walcott, Project Support Associate, CariSECURE
- Ms. Maribel Landau, Regional Programme Coordinator, UNDP Regional Hub for Latin America and the Caribbean
- Ms. Sharifa Ali-Abdullah, Assistant Resident Representative, UNDP Trinidad and Tobago
- Ms. Christalle Gemon, Project Officer, UNDP Trinidad and Tobago
- Ms. Vedyawattie Looknauth, Programme Analyst (Governance and Poverty Reduction), UNDP Guyana
- Captain Errington Shurland, Director, Regional Security System (RSS) Headquarters
- Ms. Yolanda Jules-Louis, Director of Probation and Parole Services, Ministry of Home Affairs, Justice and National Security, Saint Lucia
- Mr. Miguel Trim, National Officer for Saint Lucia, CariSECURE
- Ms. Helen Royer, Director, Human Development CARICOM Secretariat Guyana
- Ms. Miriam Self, Programme, Office of development, The University of the West Indies
- Ms. Clara Arango, Executive Associate to Director, UNDP Regional Center Panama
- Mr. Osmond Petty, Permanent Secretary, Ministry of National Security, St. Kitts and Nevis
- Mr. Garfield Charles, Head, Portfolio Management Office, OECS Commission Saint. Lucia
- Mr. Michael Jones, Executive Director, CARICOME IMPACS
- Mr. Terry Morris, National Officer for St. Kitts and Nevis, CariSECURE

**Agenda Item 1: Welcome and Introductions**

Mr. Ugo Blanco welcomed all participants to the meeting and introductions were given in person and virtually through Skype. Mr. Jairo Alfaro expressed his gratitude as Co-Chair and thanked all participants and their respective agencies for their participation in the CariSECURE Board Meeting, which is essential to the success of the Project.

**Agenda Item 2: Review of Meeting Agenda and endorsement of meeting objectives**

Mr. Blanco reviewed the key topics for discussion as set in the meeting agenda, which included:

- i. Presentation on Project Progress to Date
- ii. Approval of the changes made to the work plan
- iii. Summary of Project Expenditure and Projected Expenditure to date
- iv. Summary of Project Monitoring and Evaluation Activities
- v. Any Other Business.
- vi. Scheduling of next meeting of Project Board

Following this review, Co-chair Mr. Acuna-Alfaro along with the participants agreed to adopt the Meeting agenda and endorse the meeting objectives.

**Agenda Item 3: Presentation on Project Progress to date**

Mr. Del Mistro delivered a PowerPoint Presentation on the following:

**OUTPUT 1:**

- Standardized and disaggregated crime data- reporting within and among national authorities to foster the reliance valid, reliable and comparable data on citizen security.

**OUTPUT 2:**

- Increased analytical capacity of public institution to inform national citizen security policies and programs.

**OUTPUT 3:**

- Piloting of national citizen security and crime victimization surveys to facilitate gathering of survey data indicators, and the development of targeted policy-making to reduce likelihood of youth involvement in crime and violence.

CariSECURE three (3) Approaches:

- **National Approach-** Led by stakeholders (National Task Force mandate) and facilitate by inter-agency protocols for sharing data.
- **Regional Approach-** Standardized regional indicators, data platforms and crime analysis methodology and citizen security framework
- **International Approach-** ICCS, UN-Crime trends survey and the SDG 16

### Highlights from 2018-2019 -Developing Regional Tools:

- Standardized Police Incident Form
- Development and deployment of the Police platform (contract)
- Development and deployment of Prison Platform (Partnership with IDB)
- Development and deployment of DPP Platform (Procurement)
- Development and deployment of connectivity platform (Procurement)
- Deployment of Standardized technologies for phase 1
- National and Regional Crime Analysis capabilities (training will commence in November)
- ICCS Table of equivalencies (7 countries), Surname experienced delays due to the fact the documents needed to be translated into Dutch.

### Substantive Revision Process

- Budget reduces from \$14MUSD to \$9.5mUSD
- Reduce level of support to some countries
- Strategic Reallocation of Project Resources
- CariSECURE will be working with 8 countries instead of 10.

### Agenda Item 4: Questions and Remarks

- **UNDP Guyana:** As it relates to the UNWomen report, will secondary analysis be done on the data from GWHLES as part of the CariSECURE Project. Also, will there be a breakdown of the Guyana budget and what role will IDB and other Donors play in the development of the DPP platform in Guyana.
- **Team Leader:** Due to budget restrictions we are unable to do the secondary analysis on the UNWomen report. The work plan has been shared with the Guyana office, however, since most of the tools developed are regional, the outlined regional budget will be utilized instead of country specific budgets, however efforts are being made to provide an indication on the amounts expended on Guyana.
- **CARICOM Secretariat:** In reference to Dominica and Trinidad, is there other opportunities for them to join the project?
- **Team Leader:** In the case of Trinidad, there have been numerous efforts to engage Trinidad in the project, but they have expressed interest only in the crime analysis training. Dominica, unfortunately they have not endorsed the project and nor signed any of the critical documents, until this is done, no activities have been planned for Dominica.
- **UNDP Trinidad and Tobago:** The team members on the call expressed the hope that consideration be given to their jurisdictions during the NCE and possible future funding. It was noted there are possible areas for collaboration and strengthening.

### Agenda Item 5: Summary of Project Expenditure and Project Expenditure to Date

- The PowerPoint highlighted graphs of Budgets for the periods: 2016-2017, 2017-2018 and the projected budget for 2018-2019.
- Also discussed was the budget reduction from 14M to 9.5 M USD, which means the focus will be redirected to the priority counties and funds will be reallocated. The project will focus on the DPP, Police, Courts and Prisons of the Priority Countries.

## Agenda Item 6: Summary of Project Monitoring and Evaluation Activities

Indicators	Targets	Achievements
Number of countries with government approved Caribbean Citizen Security Toolkit	Eight (8) countries	Eight (8) countries completed in 2018
Number of Countries with Digitized Application for Police and Prison	Eight (8) countries	Seven (7) Countries (Suriname Delayed due to availability of Translation of ICCS materials in Dutch)
A Sub-regional Crime Observatory with the capacity to analyze security data received from countries.	One (1) unit	Official launched delayed due to finalization of MOUs for data sharing between RSS and MoPs Police sites linked to RSS Servers

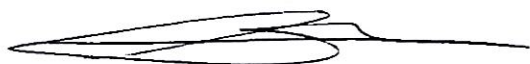
## Agenda Item 7: Any Other Business and Next Steps

- The possibility of a no-cost extension- there will be a meeting with the CariSECURE team leaders and the donors (USAID) to discuss this. However, CariSECURE is working diligently to ensure that the project objectives will be achieved by 2020.

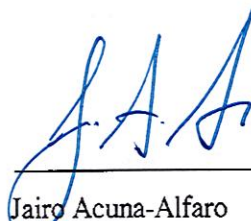
## Agenda Item 8: Scheduling of the next Meeting of the project Board

- There was a consensus to the next Project Board Meeting February 27<sup>th</sup>, 2020.

Meeting adjourned at 2:08 pm.



Ugo Blanco  
Deputy Resident Representative  
UNDP Barbados and the OECS



Jairo Acuna-Alfaro  
Team Leader  
Regional Center for Latin America and the Caribbean UNDP